



Position Description Senior Forest Officer (SFO) Land Management

Sustainable Timber Tasmania (STT) is a Government Business Enterprise with responsibility for managing approximately 800,000 hectares of Tasmanian public production forest. As a land manager and as a provider of renewable forest products, sustainability is at the heart of everything STT does. It's the long-term future for our business and includes sustainably managing the forest estate, sustainably supplying timber; and sustainably growing our business.

ORGANISATIONAL CONTEXT

Division:	Land Management	Group:	Land Property
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POSITION PURPOSE

Responsible for land management planning and stakeholder engagement across the forest estate to deliver corporate plans and objectives.

POSITION DETAILS

Position No.	Reports To	Direct Reports	Location
10264	Land Property Manager (10311)	Nil	Hobart
10310	Land Property Manager (10311)	Nil	Camdale
10389	Land Property Manager (10311)	Nil	Perth

Industrial Instrument	Sustainable Timber Tasmania Enterprise Agreement 2018
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Broadband Classification	D
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KEY COMMUNICATIONS

- Internally the position communicates daily with STT senior management and employees.
- Externally the position communicates as required with Government departments, Local Councils, Government Business Enterprises, contractors and other key stakeholders.

POSITION ACCOUNTABILITIES

Duties and responsibilities include, but are not limited to the following:

- Contribute to the organisation achieving its target culture through day to day work practices and workplace initiatives
- Coordinate and facilitate third party access requests to PTPZ land in accordance with approved policies and procedures
- Identify and effectively respond to emerging stakeholder and community issues and implement stakeholder engagement processes to achieve planned activities and minimise potential adverse reputational or operational implications to maximise the development of positive relationships
- Maintain strong, positive relationships and effectively resolve issues in order to achieve business objectives
- Review current activities and suggest improvements to work practices to reduce costs and increase productivity
- Identify potential risks to delivering land management programs and provide solutions and recommendations to overcome these challenges
- Monitor and report on progress of land management programs, including stakeholder management, managing data, assisting with contractor negotiations, reporting and financial management
- Monitor and report on compliance with relevant Acts, Regulations and certification requirements and rectify any non-conformances
- Undertake projects effectively utilising internal and external resources (people, equipment and contract management) to deliver programs safely, efficiently, within budget to meet compliance obligations.

<ul style="list-style-type: none"> ▪ Assist with the preparation of budgets and plans for the program of work and monitor and report in accordance with agreed guidelines. 		
KNOWLEDGE, SKILLS AND EXPERIENCE		
<ul style="list-style-type: none"> ▪ Tertiary qualifications in a relevant discipline or demonstrated experience in a similar position e.g. resource sector, project management ▪ Demonstrated experience in delivering work plans for land management programs within budget and on time ▪ Experience in effectively resolving stakeholder management issues in a complex working environment. 		
CAPABILITIES – SUPERVISOR / TEAM LEADER		
Leads Business	Continuous Improvement	Consistently striving to improve processes, systems and products to drive efficiencies and build customer value.
	Prioritising and Planning	Defining individual and team work priorities, actions plans and resources to facilitate the efficient delivery of work.
	Decision Making	Applying a systematic process for evaluating and selecting the most appropriate course of action given available information.
Leads People	Coaching	Provides guidance and shares knowledge, approaches and information to build knowledge and skills to achieve work objectives.
	Delegating and Empowering Others	Sharing responsibility down through the business unit to grow capability and effectively achieve team objectives.
	Facilitating Change	Encouraging others to improve processes, systems and products; leads change initiatives helping others to overcome resistance and adapt to new ways of working.
Engages Others	Building Partnerships	Proactively builds and maintains collaborative business relationships with people inside and outside (if relevant) of STT to facilitate the effective delivery of business goals.
	Influencing Others	Formulates a persuasive argument to build commitment to an agenda or influence others' commitment to a course of action or plan.
	Building Customer Relationships	Initiates, builds and maintains strategic customer relationships to facilitate the effective delivery of business goals.
Leads Self	Courage	Proactively addresses difficult situations, advocates for others and takes definitive actions to protect the interest of individuals, the organisation and the environment.
Values	1. Respect – We create safe spaces	
	2. Responsibility – We take ownership	
	3. Growth – We create sustainable value	
	4. Excellence – We make it happen	

CHALLENGES

The main challenges facing the position include:

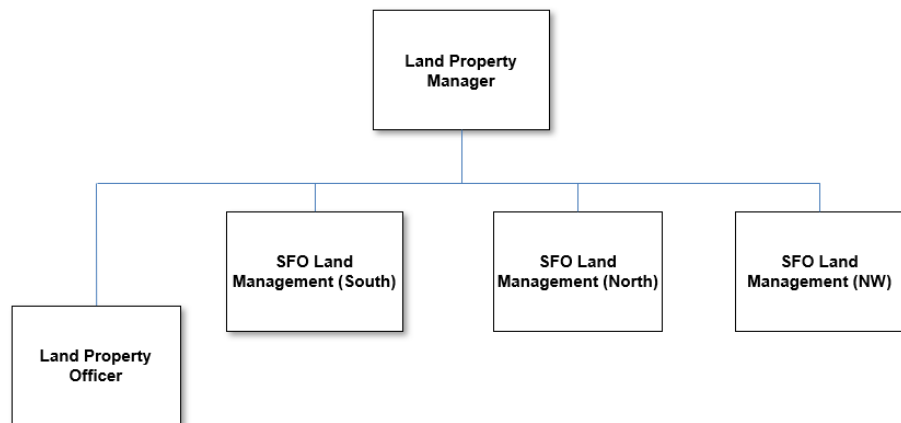
- Prioritising competing stakeholder demands
- Developing a broad knowledge base across a diverse range of stakeholder needs.

OTHER REQUIREMENTS

- Participate in fire activities as required and where required pass the annual fire fighter health risk evaluation comprising both the medical assessment and the fitness test
- Hold a current manual driver's licence
- Required to participate in the Performance Development process
- Achieve and maintain the required skills, certificates and accreditation to perform the requirements of the role
- Comply and adhere to the organisations policies and procedures, including the Code of Conduct
- Out of hours work may be required and all staff are to be available for rostered fire duties on weekends, public holidays and outside normal work hours
- Adhere to duty of care responsibilities to yourself and others under health and safety legislation.

ORGANISATION CHART

Land Property Group



I have read and understand the requirements of the position as stated above.

Name and signature

Date