



## Land Management Officer (Senior Forest Officer (SFO) Land Management)

Sustainable Timber Tasmania is a Government Business Enterprise with responsibilities for managing approximately 820,000 hectares of Tasmanian public production forest. STT undertakes forestry operations on this land and sells forest products. STT's purpose is to be a customer-focused and financially viable forest products and services provider, sustainably managing Permanent Timber Production Zone land for multiple-use as a community asset.

### ORGANISATIONAL CONTEXT

<b>Division:</b>	Land Management	<b>Group:</b>	Land Property
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### POSITION PURPOSE

The Senior Forest Officer Land Management is responsible for land management planning and stakeholder engagement across the forest estate.

### POSITION DETAILS

Position No.	Reports To	Direct Reports	Location
10264	Land Property Manager (10311)	Nil	Hobart
10310	Land Property Manager (10311)	Nil	Camdale
<b>Industrial Instrument</b>	Sustainable Timber Tasmania Enterprise Agreement 2018		
<b>Broadband Classification</b>	D		
<b>Working relationships</b>	Maintains collaborative working relationships with contractors, employees and relevant key stakeholders.		

### POSITION ACCOUNTABILITIES

Duties and responsibilities include, but are not limited to the following:

- Actively contribute to the organisation achieving its target culture through day to day work practices and workplace initiatives
- Review current activities and new opportunities for organisation improvement through the way work is done, costs and productivity improvements
- Coordinate and facilitate third party access requests to PTPZ land in accordance with approved policies and procedures
- Identify and effectively respond to emerging stakeholder and community issues and implement stakeholder engagement processes to achieve planned activities and minimise potential adverse reputational or operational implications and to maximise the development of positive relationships
- Maintain strong, positive relationships and effectively resolve issues in order to achieve business objectives
- Identify potential risk to delivering land management program and provide solutions and recommendations to overcome these challenges
- Monitor and report on progress of the land management program, including stakeholder management, managing data, assisting with contractor negotiations, reporting and financial management
- Assist with the preparation of budgets and plans for the program of work and monitor and report in accordance the agreed guidelines.
- Monitor and report on compliance with relevant Acts, Regulations and certification requirements and rectify any non-conformances
- Undertake projects effectively utilising internal and external resources (people, equipment and contract management) to deliver programs safely, efficiently, within budget and to meet compliance obligations.

### QUALIFICATIONS, SKILLS, ABILITIES AND EXPERIENCE

- Tertiary qualifications in a relevant discipline or demonstrated experience in a similar position e.g. resource sector, project management
- Demonstrated experience delivering work plans for land management programs within budget and on time
- Experience effectively resolving stakeholder management issues in a complex working environment
- Drivers licence (preferably manual)

<b>CAPABILITIES</b>	
<b>Leading and Deciding</b>	Takes control and exercises leadership. Initiates actions, gives direction and takes responsibility.
<b>Interacting and Presenting</b>	Communicates and networks effectively. Successfully persuades and influence others. Relates to others in a confident and relaxed manner.
<b>Analysing and Interpreting</b>	Shows evidence of clear analytical thinking. Gets to the heart of complex problems and issues. Applies own expertise effectively. Quickly learns new technology. Communicates well in writing.
<b>Creating and Conceptualising</b>	Open to new ideas and experiences. Seeks out learning opportunities. Handles situations and problems with innovation and creativity. Thinks broadly and strategically. Supports and drives organisational change.
<b>Organising and Executing</b>	Plans ahead and works in a systematic and organised way. Follows directions and procedures. Focuses on customer satisfaction and delivers a quality service or product to the agreed standards.
<b>Adapting and Coping</b>	Adapts and responds well to change. Manages pressure effectively and copes well with setbacks.
<b>Enterprising and Performing</b>	Focuses on results and achieving personal work objectives. Works best when work is related closely to results and the impact of personal efforts is obvious. Shows an understating of business commerce and finance. Seeks opportunities for self-development and career advancement.
<b>Organisational Values</b>	Demonstrated commitment to the promotion of the organisational values and ensures all tasks are completed safely and consistently with the values.
<b>SPECIAL CONSIDERATIONS</b>	
<ul style="list-style-type: none"> <li>▪ Participate in fire activities as required and where required pass the annual fire fighter health risk evaluation comprising both the medical assessment and the fitness test</li> <li>▪ Required to participate in the Performance Development process</li> <li>▪ Required to achieve and maintain the required skills, certificates and accreditation to perform the requirements of the role</li> <li>▪ Must comply and adhere to the organisations policies and procedures, including the Code of Conduct</li> <li>▪ Out of hours work maybe required and all staff are to be available for rostered fire duties on weekends, public holidays and outside normal work hours</li> <li>▪ Must adhere to duty of care responsibilities to yourself and others under health and safety legislation</li> </ul>	