



GIS Manager

Sustainable Timber Tasmania is a Government Business Enterprise with responsibilities for managing approximately 800,000 hectares of Tasmanian public production forest. STT undertakes forestry operations on this land and sells forest products. STT's purpose is to be a customer-focused and financially viable forest products and services provider, sustainably managing Permanent Timber Production Zone land for multiple-use as a community asset.

ORGANISATIONAL CONTEXT

Division:	Land Management	Group:	Resources and Planning
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POSITION PURPOSE

The GIS Manager directs management and development of GIS programs and software, systems and procedures, and acts as the principal advisor on spatial data and GIS related matters to internal and external stakeholders to inform sustainable, effective and efficient forest management.

POSITION DETAILS

Position No.	Reports To	Direct Reports	Location
02060	Resources and Planning Manager (10333)	GIS Administrator (03288) Senior GIS Developer (03328) Spatial Data Administrator (03894)	Hobart

Industrial Instrument	Sustainable Timber Tasmania Enterprise Agreement 2018
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Broadband Classification	E
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Working relationships	Maintains collaborative working relationships with contractors, employees and relevant key stakeholders.
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POSITION ACCOUNTABILITIES

Duties and responsibilities include, but are not limited to the following:

- Co-ordinate the management of GIS-related matters, ensuring provision of effective GIS programs and software, systems and procedures to support forest management objectives
- Coordinate day to day activities of staff within the GIS group and contribute to business planning relevant to the GIS group
- Coordinate and maintain effective liaison with internal stakeholders on all GIS related matters
- Coordinate and implement the development, evaluation, maintenance, and administration of spatial data and GIS, and provide technical advice and mentoring to internal and external stakeholders on GIS operations
- Participate in task forces and undertake special projects as required
- Maintain intellectual and technical rigour of GIS programs and software, systems and procedures.

QUALIFICATIONS, SKILLS, ABILITIES, ATTRIBUTES AND EXPERIENCE

- Tertiary qualifications in Information Science, Science, Geomatics (or equivalent) and substantial experience and thorough knowledge of GIS and/or spatial data management
- Contemporary technology skills – spatial databases, GIS tools, Open-source and ESRI
- Excellent writing and verbal communication skills
- Leadership, coaching and influencing skills
- Project management skills

CAPABILITIES

Leading and Deciding	Takes control and exercises leadership. Initiates actions, gives direction and takes responsibility.
Interacting and Presenting	Communicates and networks effectively. Successfully persuades and influence others. Relates to others in a confident and relaxed manner.

Analysing and Interpreting	Shows evidence of clear analytical thinking. Gets to the heart of complex problems and issues. Applies own expertise effectively. Quickly learns new technology. Communicates well in writing.
Creating and Conceptualising	Open to new ideas and experiences. Seeks out learning opportunities. Handles situations and problems with innovation and creativity. Thinks broadly and strategically. Supports and drives organisational change.
Organising and Executing	Plans ahead and works in a systematic and organised way. Follows directions and procedures. Focuses on customer satisfaction and delivers a quality service or product to the agreed standards.
Adapting and Coping	Adapts and responds well to change. Manages pressure effectively and copes well with setbacks.
Enterprising and Performing	Focuses on results and achieving personal work objectives. Works best when work is related closely to results and the impact of personal efforts is obvious. Shows an understanding of business commerce and finance. Seeks opportunities for self-development and career advancement.
Organisational Values	Demonstrated commitment to the promotion of the organisational values and ensures all tasks are completed safely and consistently with the values.
SPECIAL CONSIDERATIONS	
<ul style="list-style-type: none"> ▪ Participate in fire activities as required and where required pass the annual fire fighter health risk evaluation comprising both the medical assessment and the fitness test ▪ Hold a current manual driver's licence ▪ Required to participate in the Performance Development process ▪ Required to achieve and maintain the required skills, certificates and accreditation to perform the requirements of the role ▪ Must comply and adhere to the organisations policies and procedures, including the Code of Conduct ▪ Out of hours work maybe required and all staff are to be available for rostered fire duties on weekends, public holidays and outside normal work hours ▪ Must adhere to duty of care responsibilities to yourself and others under health and safety legislation 	